



City of McPherson Title VI Complaint Form

The purpose of this form is to assist you in filing a complaint with the City of McPherson. You are not required to use this form; a letter containing the same information will be sufficient.

Section I:

Name:

Address:

Telephone (Home):

Telephone (Work):

Electronic Mail Address:

Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	

Section II:

Are you filing this complaint on your own behalf?

Yes*

No

*If you answered "yes" to this question, go to Section III.

If not, please supply the name and relationship of the person for whom you are complaining:

Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.

Yes

No

Section III: Description of your complaint

Identify the basis on which you believe the discrimination, intimidation, or retaliation occurred. Check all that apply.

Race National Origin Color Creed Sex Age

When and where did the alleged discrimination, intimidation or retaliation take place? Provide date(s), time(s), witness(es), and location(s).

Section IV:

Have you previously filed a Title VI complaint with the City of McPherson?

Yes

No

**Section V:**

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court for this issue?

Yes No

If yes, check all that apply:

Federal Agency: _____

Federal Court _____

State Agency _____

State Court _____

Local Agency _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:

Title:

Agency:

Address:

Telephone:

Section VI

Name of agency complaint is against:

Contact person:

Title:

Telephone number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below:

Signature _____ Date _____

Please submit this form in person at the address below, or mail this form to:

City of McPherson
ATTN: City Administrator
400 E. Kansas Ave.
McPherson, KS 67460