

City of McPherson
Public Lands & Facilities
607 W 1st St.
McPherson, KS 67460
620-245-2565

Tree Reimbursement Application

To Replace Trees Lost Due to City Construction Projects

Help McPherson maintain its beauty...Plant the "right tree" in the "right place"!

Guidelines for reimbursement are printed on the reverse of this application.

Applicant: _____

Date: _____

Address: _____

Telephone: _____

Tree #1: Tree species and description of planting location on property.

(Example: NW corner, front yard)

Tree #2: Tree species and description of planting location on property.

A designated member of the P.L.F staff must be involved with selecting a suitable planting site **BEFORE** planting takes place. Once the trees have been planted, City of McPherson homeowners are eligible to receive reimbursement of 100%, up to \$200 per tree.

Attached to this application, is my receipt from a certified/licensed nursery or landscape designer. I promise to maintain our new tree(s), for a minimum of three years

Applicant Signature: _____ Date: _____

I have approved the location before planting and the tree after planting.

_____ P.L.F Staff

I have inspected the above property and DO NOT agree with the proposed planting specifications above, and disqualify the applicant in participating in the City of McPherson Tree Board Tree Planting/Reimbursement Project. (Objections are listed on the back of this application).

_____ P.L.F Staff:

_____ Date:

Guidelines for Tree Planting Reimbursement Program

#1 Tree(s) must be purchased from a certified/licensed nursery & or landscape architect /Designer. Certified/licensed nursery includes any nursery, which has, at minimum, 25% of its total income from live plant stock. Property owners who contract with landscape architects/designers, who are licensed/insured to provide those services, must submit a receipt from certified/licensed nursery, where tree(s) were originally purchased.

#2 Maximum of two trees per property/property owner.

#3 To be eligible for this program, the P.L.F Representative must be involved with site selection BEFORE planting to determine a suitable site for a specific tree variety. The P.L.F Representative will visit your residence twice: once to help plan, and second to verify proper planting. Only AFTER two site visits will reimbursement take place.

#4 Tree varieties should be selected from the "McPherson Tree Guide" brochure whenever possible. This brochure is available electronically on the City of McPherson website. Hard copies are available at the Municipal Building at 400 E. Kansas Avenue. Exceptions from the McPherson Tree Guide will be considered on an individual basis. The P.L.F Representative reserves the right to deny reimbursement for any tree improperly planted, poor site selection, or nursery stock that does not meet ANSI Z60.1 standards.

#5 Property owners must live within McPherson City limits.

#6 Submit tree planting application to the Parks Office, 607 1st Street, keep receipts from tree purchases and give them to the P.L.F Representative during the second site visit.

#7 Promise to maintain your trees for a minimum of three years.

#8 You must apply for reimbursement during the calendar year in which the trees are planted. For trees planted in December, the application must be submitted to the city within 30 days of planting.

#9. Funds for this program are limited, and applications will be considered on a first come, first serve basis.

Please contact the Public Lands and Facilities, with any questions you may have about the Planting Reimbursement Program. 620-245-2565



TREE CITY USA®

An Arbor Day Foundation Program

Dial 1-800-DIG-SAFE before digging planting holes, to make sure
you DIG SAFE.

Office Use Only:

Date: _____

Account: _____

Staff: _____

Invoice# _____

Nursery: _____

Help McPherson maintain its beauty...Plant the “right tree” in the “right place”!

Created 10-2019

Revised 8-2024

