



# CITY OF MCPHERSON, KANSAS

*"AN EQUAL OPPURTUNITY EMPLOYER"*

## APPLICATION FOR SEASONAL EMPLOYMENT

Date: \_\_\_\_\_ Department: \_\_\_\_\_

Name (First, Middle, Last) \_\_\_\_\_

Position (Job) Desired: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

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Are you at least 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_

Schools Attended other than High School:	Course Studied:	Degree or Certificate:
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Special Qualifications and Skills (licenses, skills, equipment, typing, computer skills, etc)**


**Experience: Start with your present or last job and work backwards:**

Employer:	Telephone:	Dates (month/year)	
		From	To
Job Title:			
Supervisor:			
Reason for Leaving:		Hourly Rate/Salary	
		Start	End
Describe duties and responsibilities:		\$	\$

Employer:	Telephone:	Dates (month/year)	
		From	To
Job Title:			
Supervisor:			
Reason for Leaving:		Hourly Rate/Salary	
		Start	End
Describe duties and responsibilities:		\$	\$

Employer:	Telephone:	Dates (month/year)	
		From	To
Job Title:			
Supervisor:			
Reason for Leaving:		Hourly Rate/Salary	
		Start	End
Describe duties and responsibilities:		\$	\$

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Do you have a valid Kansas Drivers License? Yes\_\_\_\_\_ No\_\_\_\_\_

Drivers License Number:\_\_\_\_\_

Do you have a CDL? Yes\_\_\_\_\_ No\_\_\_\_\_

If Yes, list type of endorsement(s) you have:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If selected for employment, you must notify your supervisor within 30 days of a conviction for any traffic violation (except parking) no matter what type of vehicle you were driving; and if your license is suspended, revoked, or cancelled, or if you are disqualified from driving.

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Have you ever been convicted of an offense against the law or forfeited collateral, or are you now under charges for any offense against the law? You may omit: Any offense committed before your 21<sup>st</sup> birthday which was finally adjudicated a juvenile court or under a Youth Offender Law. **Yes**\_\_\_\_\_ **No**\_\_\_\_\_

If your answer is "Yes" give details below. Show for each offense: (1) date, (2) charge, (3) place, (4) court, and (5) action taken. NOTE: A conviction does not automatically mean you cannot be considered. What you were convicted of and how long ago, are important. Give all of the facts so that a decision can be made.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**CERTIFICATION:** I certify that all of the statements made in this application are true, complete and correct to the best of my knowledge and belief and are made in good faith.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

\*\*This application will be in an active file for three months and will remain in our files for 6 months. We are an Equal Opportunity Employer and required to advertise for position openings.

\*\*The Civil Rights Act of 1964 prohibits discrimination in employment practices because of race, religion, sex, or national origin.